



**Registered Charity Number: 1142955
OFSTED Registration: EY445021**

Welcome Back

We hope you all had a wonderful Christmas and we wish you all a very Happy New Year. We would like to thank you for all the kind gifts received, they were much appreciated.

Half term: Week commencing Monday 12th February 2018

Website and Facebook Page

Our website is updated on a regular basis so please take a look when you have a spare minute.

We do have a Facebook page so please like and review the care that we provide for your children.

New Committee Members

Chairperson	Jayne O'Loane
Secretary	Alex Harrison
Treasurer	Charlotte Austin
Payroll Clerk	Hilary Mason
Billings/Invoice	Paula and Bridget

Committee Members

Sarah Raynham, Lomiah Nicholls, Joanne Stock, Allie Turner-Clay, Helen Potter

Invoices

All invoices are sent via email and once you receive them we ask that they are paid within 5 working days. Our new payment policy has now come into effect.



New infectious Disease Leaflet

We now have a leaflet of infectious diseases. If you are unsure of certain incubation periods please ask us and we will point you in the right direction.

Fundraising Events

Advent Bingo raised £279.00

Christmas Hampers—well done to all the winners—Vicky Day, Donna Webber, Hazel Coyne and Annetta Berry.

Children's Tombola raised £74.00

We will be holding Easter Bingo so please watch out for the date.

Tuck Shop Dates for this term

We will continue to open our tuck shop throughout this term on the following dates.

Wednesday 17th January 2018

Thursday 25th January 2018

Friday 2nd February 2018

Monday 5th February 2018

If you are happy for your children to buy tuck please send them in with a maximum of £1 in a named envelope and hand to a member of staff. We now make up bags that cost 50p each.

Nut and Food Allergies.

Could all parents please be aware that some of our children do have food allergies therefore we ask that children do not bring any snacks that contain peanuts or egg. Please check bold ingredients on packaging. We thank you for your cooperation.

Policies and Operational Portfolio

A full set of our policies and procedures, including our new payment policy, can be found on the signing out table should you wish to look at them, along with our Quality Standards Operational Portfolio.



Parents Comment Book

We now have a parents comment book available. Please can we ask you to give us some feedback regarding the care we give to your children.

Weather

In the event of severe weather we will be governed by the schools decision as to whether we remain open or closed. Due to the safety of the children we collect on school runs, we will make a decision by 2pm and contact all parents.

Children's Belongings

Pleased can we ask all parents to make sure that their children's belongings are named clearly. We can not be held responsible for the loss of items at the clubs. If items are left at breakfast club they will be returned at the child's next session. Many thanks.

GMAIL ACCOUNT

Please note that our new GMAIL account is for us to send out information to parents and not to be used for emailing enquires etc. This account is not checked on a daily basis so if messages are sent they may get missed. Please use the details on the right. Thank you.

Before and After School Club Contact Details

The club contact details are below.

No other numbers/details are associated with Botesdale Before and After School Clubs. Please add the numbers below to your contact list so that any queries can be dealt with correctly. Many thanks for your cooperation in this matter.

Contact Details:

**After School Club 07952 961285
Breakfast Club 07758 102043**

**Parents to send Emails to us:
info@botesdale-after-school-club.org.uk**

**Website:
www.botesdale-after-school-club.org.uk**

Face Book Page: Please like our page

Botesdale Breakfast and After School Clubs

Sickness/Non Attendance

Please can all parents contact us at their earliest opportunity if you know your child will not be attending either club, most importantly the children that we need to collect from other schools. Each week we send drivers out to 5 other schools and just one child down makes a difference with the number of vehicles we send out. Thank you for your cooperation.

